Spirit Lake Casino & Resort

JOB DESCRIPTION

POSITION TITLE: Cashier
DEPARTMENT: Grocery Store
SALARY: 15.00
POSTING DATES: **Until Filled**

POSITION SUMMARY:
This position provides quick and efficient check out services to customers.

DUTIES AND RESPONSIBILITY: *A complete listing of job duties and responsibilities is available in the Human Resources Department.*

- Smile/Greet customers coming and leaving in a friendly manner.
- Provide fast, friendly, and accurate check out services for our customers using a computerized cash register system.
- Become familiar with store and basic knowledge of prices including weekly ad specials to answer questions from customers.
- Check pricing.
- Bags grocery items when needed.
- Keep registers clean and organized and assists with in-store cleaning.
- Assist with facing inventory.
- Assist in stocking small items around register.
- Return products back to proper shelf locations.
- Keeps registers stocked with bags, register tape and supplies as needed.
- Count money in cash drawer at beginning and end of work shift.
- Assists in collecting shopping carts and shopping baskets from the parking lot or around the front end of the store and returns to their proper location.
- All other duties as may be assigned.

JOB REQUIREMENTS:
- High School diploma or GED preferred.
- Cash handling experience.
- Must have excellent customer service skills.
- Knowledgeable in use of computers and basic math principals.
- Must be able to pass background investigation.