



Job Description

Job Title: Laundry Attendant
Department: Spirit Lake Laundry
Salary: 15.00
Posting Dates: **Until Filled**

POSITION SUMMARY:

Assist self-service laundry customers as needed with washers, dryers, coin machines, vending machines and washer/dryer issues. Helps to maintain cleanliness of store, machines, and customer satisfaction.

Laundry Attendant Duties and Responsibilities:

- Maintains cleanliness of laundromat, machines, hallways, bathrooms, entryways
- Keep up with laundry supplies & cleaning supplies
- Learn how to fix washers & dryers (manual included)
- Keep windows on machines and around the building clean
- Change trash at all trash cans
- Keep area around building clean and encourage the customers to do that same
- Other Duties as may be assigned.

Educational Background

The individual must have completed graduation from high school and should possess knowledge of operation, maintenance, care, and repair of various laundry equipment. He/she should have in-depth knowledge of mixing processes, preparing solutions, sterilization methods, temperature that needs to be maintained during various laundering process for different types of material, etc.

Working Conditions

The laundry attendant is required to move continuously during his/her daily routine and may need to lift and carry the laundry equipment. He/she may need to reschedule his/her work and may need to work overtime occasionally.

Employment Status

This is a full-time, non-exempt position with full benefits. Submit application to the Human Resources Department. Native American preference applies.