



JOB DESCRIPTION

POSITION TITLE: Shuttle Driver
DEPARTMENT: Security
SALARY: 15.00
POSTING DATES: **Until Filled**

GENERAL DESCRIPTION:

Transport customers and employees to and from the Casino and Resort. Will be under the direct supervision and guidance of the Security Director.

QUALIFICATIONS:

- Must have a High School Diploma or GED.
- Must consent to a background check in order to qualify for a gaming license.
- Must pass a random drug testing.
- Must have a valid Driver's License.
- Must be insurable by the Spirit Lake Casino.
- Must be able to perform independently with little or no supervision.
- Must be an alert individual.
- Must be able to assist disabled persons into vehicle when necessary.
- Other duties as may be assigned.

DUTIES & RESPONSIBILITIES:

- Follow management instructions.
- Follow policies and procedures.
- Must be able to work all shifts. (Day, Swing and Grave)
- Obey all traffic laws.
- Express customer courtesy.
- Follow routes accordingly.
- Payroll deduction forms for shuttle tickets.
- Keep in contact with customer service and the security window.
- Inform maintenance personnel on duty when having trouble with shuttle.